

**CASS COUNTY COMMISSIONERS  
DECEMBER 21, 2015**

The Cass County Commissioners met at 9:00 a.m. in the Commissioner Hearing Room. Present were Jim Sailors, Ralph Anderson, Jeff LeDonne, Attorney John Hillis and Auditor Vaneen Ide. Commissioner President Jim Sailors opened the meeting with the Pledge of Allegiance.

**MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Jeff LeDonne seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**

Jeff LeDonne made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

**MAINTENANCE DEPARTMENT**

Richard Gundrum appeared before the Commissioners and presented his monthly report. Richard is continuing to work with Ameresco and ongoing building issues. The variable frequency drives on air handler # 1 on the roof were installed to improve the efficiency of the air handler. Richard has been contacting vendors to quote updating the south elevator; Richard has received two quotes and is looking into changing the maintenance contract for the elevators.

Richard worked with the Clerk on relocating the voting in the Government Building for May due to the construction. The week of 12-7 through 12-11 4 new electrical lighting panels were installed and new software was also installed at the Jail. The lighting is working and there are some small issues that are being addressed.

Richard met with the architects on some building issues. Fissel Electric was approved to install a transformer to supply the correct voltage to a range and three electric clothes dryers at the Work Release Center. A new hanging heater was installed at the All Phase Building. A Knox box lock was installed at the Family Opportunity Center. NIPSCO gas meter relocation was approved and moved. The underground storage tank permit was approved and the tank was removed and there were no contamination issues and the removal paperwork was received from the State.

**SURPLUS JAIL**

Richard Gundrum presented the following items to the Commissioners to be declared surplus from the jail:

- 2 Small space heaters
- 4 bags – used wool blankets
- 22 used blue mattresses
- 3 broken chairs
- 1 4-slice toaster
- 2 shop vacs
- 4 electrical lighting panels

Jeff LeDonne made a motion to declare the items presented as surplus, Ralph Anderson seconded. The motion carried unanimously.

**I.T. DEPARTMENT**

Cj Gilsinger appeared before the Commissioners and presented his monthly report. This past month Cj and the I.T. department have been catching up on several small projects that got put to the side during the election. There have been some internet troubles at Family Opportunity and at the Fairgrounds. The I.T. Department also employed a new part-time person to fill the vacancy left by Ben.

I.T. is still working on moving the email system over, it is taking longer than we expected, but we want to be as thorough as possible so we get the most use out of this system. Eli has stayed busy this month with several projects, one of which is the preparation of the new fiber switch. This switch is the device that controls communication among the four floors of the courthouse and the jail. That switch will be deployed soon. We will have to deploy it after hours, so we have as little interruption as possible. All department heads will be notified prior to doing this so they know there will be a short outage.

**SHERIFF DEPARTMENT**

Sheriff Randy Pryor appeared before the Commissioners and presented his monthly report.

PRISONER BOOKINGS	165
PRISONERS RELEASED	170
MILES TRANSPORTING PRISONERS	1,716
MEALS SERVED TO PRISONERS	14,678
OFFICER PATROL MILES	35,981
TRAFFIC WARNINGS ISSUED	213
TRAFFIC ARRESTS/CITATIONS	142
DWI/OWI ARRESTS	6
CRIMINAL ARRESTS	39
ACCIDENT INVESTIGATIONS	50
PROPERTY DAMAGE	42
PERSONAL INJURY	8
FATALITIES	0
RESERVE OFFICER HOURS	112.50
CIVIL PROCESS MILEAGE	1,450
CIVIL PROCESS PAPERS SERVED	370

The Sheriff informed the Commissioners that he would be advertising for four new squad cars for 2016. Bids will be presented at the January 19<sup>th</sup> meeting.

**CASS COUNTY ECONOMIC DEVELOPMENT**

Christy Householder appeared before the Commissioners with her monthly report. Christy has been working with the town of Walton. Christy has also been working with Royal Center and Galveston to gather information for an income survey that will help with grant applications. NCIEDP was awarded a Workforce Development Grant by OCRA, this grant will serve a five county area.

Jim Sailors, thanked Christy for the great job she is doing for Cass County.

**INMATE HEALTH CARE**

Attorney John Hillis reviewed the document and gave his approval. Ralph Anderson made a motion to approve the Inmate Health Care as presented, Jeff LeDonne seconded. The motion carried unanimously.

**AWARD HIGHWAY BIDS**

Jeff Smith requested that all bids be approved. Ralph Anderson made a motion to accept all bids as presented, Jeff LeDonne seconded. The motion carried unanimously.

**APPOINTMENTS**

The following individuals were appointed or re-appointed to the following boards:

ALCOHOLIC BEVERAGE BOARD	Tim Young	1-1-16 to 12-31-16
ARROWHEAD RC & D	Cheri Anderson	1-1-16 to 12-31-19
CASS COUNTY ANIMAL CONTROL BOARD	Kathy Patty	1-1-16 to 12-31-16
	Roger Kunkle	1-1-16 to 12-31-16
	Cheryl Oliver	1-1-16 to 12-31-16

	Shari Deardorff	1-1-16 to 12-31-16
	Craig "Augie" Kennell	1-1-16 to 12-31-16
CASS COUNTY PLAN COMMISSIONER	Stacy Odom	1-1-16 to 12-31-16
	Mike Kinsey	1-1-16 to 12-31-16
CASS COUNTY ZONING BOARD OF APPEALS	Robert W. Heckard, III	1-1-16 to 12-31-19
CASS COUNTY ATTORNEY	Jeff Stanton	1-1-16 to 12-31-16
CONVENTION, VISITOR AND TOURISM COMMISSION	Steve Russell	1-1-16 to 12-31-16
COUNTY REDEVELOPMENT COMMISSION	Duane Sailors	1-1-16 to 12-31-16
	Dave Arnold	1-1-16 to 12-31-16
EMA ADVISORY COUNCIL MEMBER	Rocky Buffum	1-1-16 to 12-31-16
	Phil Rains	1-1-16 to 12-31-16
BOARD OF HEALTH	Susie Pryor	1-1-16 to 12-31-19
INDUSTRIAL PARK BOARD	Arden Cramer	1-1-16 to 12-31-16
LOGANSPORT LIBRARY BOARD	Sharon Kain	1-1-16 to 12-31-19
PTABOA BOARD	Tom Scheetz	1-1-16 to 12-31-16
	Dave Patty	1-1-16 to 12-31-16
WALTON PLAN COMMISSION	Mac H. Martin	1-1-16 to 12-31-19

Ralph Anderson made a motion to approve all appointment and re-appointments to the boards, Jeff LeDonne seconded. The motion carried unanimously.

#### PUBLIC COMMENTS & ADJOURN

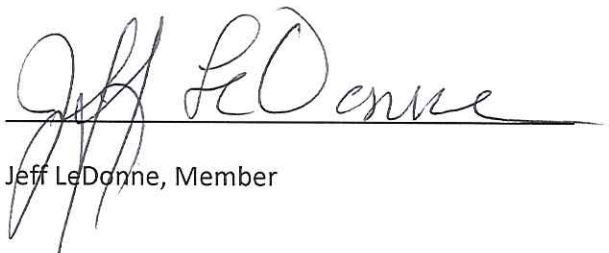
There were no public comments. Ralph Anderson made a motion to adjourn, Jeff LeDonne seconded. The motion carried unanimously.



Jim Sailors, President



Ralph Anderson, Vice President



Jeff LeDonne, Member

ATTEST: 

Vaneen M. Ide, Auditor